

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, September 19, 2023, at 6:36 p.m., in person at the high school board room, 410 W. Sullivan Street, Olean, NY. The meeting was called to order by Julio Fuentes, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Julio Fuentes, President
Kelly Keller, Vice President
Ricky Bee
Ira Katzenstein
Lee Filbert
Mary Hirsch-Schena
Alan Peters
Kevin Stevens

Excused: Daniel Farnham (excused)

ALSO PRESENT: Dr. Genelle Morris, Superintendent
Jenny Bilotta, Business Administrator
Michael Irizarry, Assistant Superintendent of Academic Services
Victoria Zaleski-Irizarry, District Clerk
Jen Mahar, Director of Special Programs
Jeff Andreano, OHS Principal
Jennifer Palaszynska-Mellott, OHS Assistant Principal
Sarah Morris, Teacher
Angie Marconi, Teacher
Rachael Schreiber, Teacher
Kathleen Neeson, School Nurse
Kellen Quigley, OTH

OTHERS: Brysen Riehle
Matthew Blazejewski
Aaron Vincent
Jalethyn Miller
Garrett Shaw
Marah Morehouse
Cal Vogtli
Danny Havers
Austin Burdick
Ryan Goodsell
Haidyn Field
Ethan Chun
Shamus Baer
Ryan Osborne
Rychelle Weseman

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Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented.

Agenda Approved

Ayes 8

Nays 0

Motion Carried

Commendations/ Communications

Communications/ Commendations

- a. RAM Clinic – September 9 – 10 at Olean YMCA – thank you to the numerous volunteers, including district staff and students. 342 individuals assisted/treated; \$143,000 in services; Welcome Back event at OIMS was well attending – thank you to Jen Mahar to organizing
- b. Congratulations to Chance Padlo - Cattaraugus County Youth Citizen Award Recipient

Public Comments:

Public Comments

Rychelle Weseman – discussed the high school guidance department and the grant money and/or scholarships her children missed out on. Due to her previous job experience she worked with over 400 students and has knowledge of the application process. She feels the guidance department does the bare minimum. Rychelle has guided and assist other families with the scholarship process because the high school guidance department is not assisting. She met with Dr. Morris over the summer to discuss her displeasure and plans to attend board meetings to openly talk about what the guidance department does not do. She will fight for what she believes in.

Discussion Items:

Discussion Items

Policy Review

Students Serving as Ex-Officio Members of the School Board

Board Report:

Board Report

- a. Allegany/Cattaraugus School Board Association – Delegates Meeting on August 31st – update by Mary Hirsch-Schena
- b. Allegany/Cattaraugus School Board Association – Fall Dinner – September 28th – several board members will be attending
- c. Allegany/Cattaraugus School Board Association – New Board Member Meeting and Greet – November 2nd
- d. NYSSBA Annual Business Meeting – virtual – October 16th – Kelly Keller requested the board meet to review and discuss the proposed resolutions that voting delegates will be voting on. Vicki will survey the board to schedule a date and time in the very near future

Superintendent Report:

Superintendent Report

- a. Opening of Schools – Genelle discussed the events that occurred at EV, WW and OIMS
- b. Summer Programs and Special Projects – Jen Mahar and Sarah Morris

Committee Reports:

Committee Reports

Buildings and Grounds – September 12th

Moved by I. Katzenstein, seconded by A. Peters, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

The meeting minutes of the August 15, 2023 and August 29, 2023 regular board meetings.

The Treasurer's Report dated August 31, 2023, be accepted and placed on file.

The Warrant Report for August 2023 be accepted and placed on file.

The Internal Claims Auditor Exception Report for the period covering month ending August 31, 2023, be accepted and placed on file.

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The CPSE recommendations reviewed on September 19th be approved.

That the CSE recommendations reviewed on September 19th be approved.

The August 31, 2023, Intra-fund Transfer listing in the amount of \$11,000.00 be accepted/approved and placed on file.

The attached list of Substitutes.

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to waive the second reading and adopt the following school policy. This policy is to supersede any current School Board Policies regarding the same matter.

Policies #1250
Adopted

Policy #1250 - Students Serving as Ex-Officio Member of the School Board

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools to approve the contract with the Olean General Hospital for the period of July 1, 2023, through June 30, 2024, for CSE physical therapy and occupational therapy services.

Olean General
Hospital CSE
Contract Approved

2022-2023 Rate

\$73.28 per hour for PT

\$122.16 per evaluation

\$54.97 per hour for OT

\$183.24 per evaluation

\$1,694.81 per year for consumable supplies for OT Program

2023-2024 Rate

\$75.48 per hour for PT

\$125.82 per evaluation

\$56.62 per hour for OT

\$188.74 per evaluation

\$1,694.81 per year for consumable supplies for OT Program

Ayes 8

Nays 0

Motion Carried

Moved by R. Bee, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with the Olean General Hospital for the period of July 1, 2023, through June 30, 2024, for CPSE physical therapy and occupational therapy services.

Olean General
Hospital CPSE
Contract Approved

2022-2023 Rate

\$54.97 per hour for OT

\$166.19 per evaluation (OT & PT)

\$73.28 per hour to attend CPSE meetings

2023-2024 Rate

\$56.25 per hour for OT

\$171.18 per evaluation (OT & PT)

\$75.48 per hour to attend CPSE meetings

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Ayes 8

Nays 0

Motion Carried

Moved by K. Stevens, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve Jonathon Magro as an unpaid volunteer Boys Varsity Soccer Coach for the 2023-2024 school year.

School Volunteer

Ayes 7

Nays 1

I Katzenstein

Motion Carried

Moved by I. Katzenstein, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Maintenance Agreement between the Olean City School District and U&S Services for HVAC/ Access/ Fire Alarm/Preventive Maintenance Agreement for the period July 1, 2023, through June 30, 2024.

U&S Services
Maintenance
Agreement
Approved

2022-2023 Rate
\$35,800 per year

2023-2024 Rate
\$37,600 per year

Ayes 8

Nays 0

Motion Carried

Moved by R. Bee, seconded by L. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the teacher mentors for the 2023-2024 school year

Teacher Mentors
Approved

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to designate the week of February 5, 2024, through Sunday, February 11, 2024, as Souper Bowl of Caring. On Friday, February 9, 2024, donated canned goods will be picked up from each school and delivered to the local food pantry.

Souper Bowl of
Caring

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to accept the Corrective Action Plan as set forth in the letter dated September 6, 2023, regarding the State Comptroller's Office Audit.

Corrective Action
Plan

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to grant permission to Jennifer Mathieson to do an unpaid 600-hour Administration Internship, through SUNY Fredonia, under the supervision of Jeff Andreano, Olean High School Principal and Dr. Michael Irizarry, Assistant Superintendent of Academic Services, during the 2023-2024 school year.

Administrative
Internship

Ayes 8

Nays 0

Motion Carried

Moved by A. Peters, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Contract between the Olean City School District and Portville Central School District for "Home to School Transportation" for the 2023-2024 school year.

Portville Central
School Home to
School
Transportation
Contract Approved

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2022-2023
\$863,847.48

2023-2024
\$950,000.00

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Peters, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Contract between the Olean City School District and Portville Central School District for "Field and Activity Trips" for the 2023-2024 school year.

Portville Central
School Athletics and
Field Trips
Transportation
Contract Approved

2022-2023
\$89,822.23

2023-2024
\$112,000.00

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Contract between the Olean City School District and Catt Allegany BOCES for "Special Education Transportation" for the 2023-2024 school year.

CA BOCES Spec Ed
Transportation
Contract Approved

2023-2024
\$89,280.00

Ayes 8

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following SEQRA resolution:

SEQRA Adopted

A RESOLUTION, DATED SEPTEMBER 19, 2023, OF THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") DETERMINING THE DISTRICT'S FEDERALLY-FUNDED PROJECT (INVOLVING THE DEVELOPMENT AND INSTALLATION OF AN OUTDOOR EDUCATIONAL/EXERCISE AREA) TO BE A TYPE I ACTION WITHOUT SIGNIFICANT IMPACTS UNDER THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT, AND AUTHORIZING AND DIRECTING THE FUNDING OF SUCH PROJECT PURSUANT TO THE STATE EDUCATION DEPARTMENT'S APPROVAL OF THE DISTRICT'S GRANT APPLICATION.

WHEREAS, the outbreak of Covid-19, a serious respiratory disease caused by a novel strain of coronavirus, was declared a pandemic by the World Health Organization on March 11, 2020; and

WHEREAS, the federal government has passed several pieces of significant legislation in response to the pandemic (collectively, the "Relief Legislation"), which serve to provide funding for pandemic-related measures and attempt to address financial stability, liquidity, safety and health issues through a variety of economic stimulus and relief measures; and

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WHEREAS, the Relief Legislation has made funding for various purposes available to local school districts and other entities, with the funds being distributed by the various states through an application process; and

WHEREAS, the Board of Education of the District (the "Board"), with the assistance of the District's architect (Young + Wright Architectural or "YWA") has identified certain upgrades and improvements that are proposed to be undertaken utilizing funding under the Relief Legislation; and

WHEREAS, such proposed upgrades and improvements include, but are not necessarily to be limited to, the development and construction of grass athletic fields, including a baseball field and softball field (including, the possibility of portable dugouts) and a soccer field intersecting the ballfields' outfields at East View Elementary School; HVAC equipment upgrade work at the Olean Intermediate Middle School and East View Elementary School (the "Project"); and

WHEREAS, the District has applied to the New York State Education Department ("NYSED") for funding for the Project under the Relief Legislation, and such application has been granted; and

WHEREAS, in accordance with State Education Department guidance and policy, the District and the Board constitute, collectively, the lead agency under the State Environmental Quality Review Act ("SEQRA") for the environmental review of the Project, which constitutes a Type I Action under SEQRA; and

WHEREAS, the District and Board have duly considered the Project, the Environmental Assessment Form and Negative Declaration document that are attached hereto as Exhibit A (and incorporated herein by this reference), the criteria for determining whether the Project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, and such other information as may have been deemed appropriate; and

WHEREAS, the District and Board have identified the relevant areas of environmental concern, have taken a hard look at these areas, and have made a reasoned elaboration of the basis for the determination under SEQRA; and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by YWA to be approximately \$2,500,000; and

WHEREAS, the District is proposing that the Project be financed by the expenditure of up to \$2,500,000 of Relief Legislation funds that have been (or will be) made available to the District for the Project; and

WHEREAS, the District reserves the right to expand, contract or modify the nature and scope of the Project in light of the level of future bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$2,500,000;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District's Board that (1) the Project constitutes a Type I action under SEQRA and (2) that the Project will not result in a significant adverse impact on the environment (as set forth in a reasoned elaboration of the basis for such determination that has been provided in the Environmental Assessment Form and the related Negative Declaration document that are attached hereto as Exhibit A and incorporated herein by this reference); and be it further

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Resignations:								
Last Name	First Name	Position	Effective				Comments	
Davis	Colleen	Special Education Teacher - OHS	9/29/2023				Letter received August 31, 2023	
Matya	Heather	Teacher's Aide - OIMS	9/8/2023				Letter received August 31, 2023	
Magro	Marissa	Speech Pathologist	8/31/2023				Letter received August 31, 2023	
Leave of Absence:								

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Last Name	First Name	Position	Effective				Comments	
Certified/Classified Appointments:								
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	
Bailey	Megan	Building/Classroom Aide	9/18/2023	5.75	\$14.75	Dawn Morris	Probationary	
Galloway	Danice	15:1 Classroom 1:1 Aide in Grade 7	9/6/2023	5.75	\$14.75	Andrea Neice	Probationary	
Jaques	Elisabeth	8:1:1 Classroom Aide	9/11/2023	5.75	\$14.75	Ashley Moody	Probationary	
Carpenter	Lisa	Building/Classroom Aide	9/8/2023	5.75	\$14.75	Sondra Ramsey	Probationary	
Learn	Carley	1:1 Teacher Aide in Grade 1	9/8/2023	5.75	\$14.75	New	Probationary	
Manning	Elizabeth	Classroom Aide	9/11/2023	5.75	\$14.75	Alice Gerringer	Probationary	
Gandy	Matthew	1:1 Aide in 8:1:1 Classroom	9/11/2023	5.75	\$14.75	Ashley Mott	Probationary	
Mesler	Tracy	Food Service Helper	9/20/2023	5.75	\$14.20	Trinity Ramsey	Probationary	
Moricca	Susan	Keyboard Specialist - HS Principal	9/20/2023	7.5	\$25.80	Mary Ellen Sader	Permanent	Increase from 11 month to 12 month
Certified/Classified Appointments:								
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Tenure Area/Date
Pearson	Owen	Intermediate/Middle School & High School Physical Education Teacher	9/15/2023		Step 4	Marissa Olson	Physical Education Initial Certificate	Probationary Appointment to the Special Subject Tenure Area of Physical Education and Recreation; 9/15/23 - 9/14/27; eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year.

Ayes 8

Nays 0

Motion Carried

Introduction of Newly Appointed Staff:

Informational Items:

Informational Items

a. Board Annual Building Tour - Tuesday, October 10 at 5:30 pm - East View Elementary

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- b. Board Meeting - Tuesday, October 10 at 6:30 pm
- c. Board Recognition Week - October 16 - 20, 2023
- d. Operations - Monday, October 16 at 4:30 pm
- e. Buildings and Grounds - Tuesday, October 17 at 4:30 pm
- f. Audit/Finance - Thursday, October 19 at 4:00 pm

Moved by M. Hirsch-Schena, seconded by L. Filbert, to adjourn from the Regular Meeting and enter Executive session at 7:28 pm to discuss litigation update. Jenny Bilotta and school attorneys Matthew Feldman and Anoop Kahlon were invited to attend.

Executive Session

Ayes 8

Nays 0

Motion Carried

Moved by R. Bee seconded by K. Stevens, to adjourn from Executive Session at 8:37 pm and reconvene to the Regular Meeting.

Reconvene to
Regular Meeting

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena seconded by A. Peters to adjourn from the Regular Meeting at 8:38 pm.

Adjournment

Ayes 8

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

September 20, 2023

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION/DEGREE	FINGERPRINT
DISTRICT RETIRED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	SAMUELSON, CARRIE	BIOL./GEN. SCIENCE/CHEM.	YES
SUBSTITUTE TEACHER	SKROBACZ, EILEEN	N-6, READING K-12, ENGLISH 7-8-9	YES
CERTIFIED			
SUBSTITUTE TEACHER			

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SUBSTITUTE TEACHER	SHIMP, CODY	SOCIAL STUDIES 7-12	YES
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	BABB, CAROL	ASSOCIATES	YES
SUBSTITUTE TEACHER	SCHUMMER, LINDA	BACHELORS	YES
		Retroactive to 9/5/2023	
SUBSTITUTE NURSES			
SUBSTITUTE NURSE	DODSON, BELLA	Registered Nurse	YES